



**NOTICE OF PUBLIC MEETING**  
**SPECIAL MEETING OF THE BOARD OF TRUSTEES**  
**Monday, October 25, 2021, West Burlington, Iowa West Burlington Board Room**  
Join via Zoom link as follows: <http://zoom.us/my/mlash>

**Meeting Minutes**

**1.0 Routine Items**

**1.1 Call to Order, Roll Call, and Pledge of Allegiance**

Board Chair Nabulsi called the meeting to order at 4:30 p.m. Roll call indicated Trustees Johnson, Heland, Nabulsi, Fife-LaFrenz, and Hillyard were present via Zoom teleconference. Also present were President Dr. Michael Ash, Darcy Burdette, Kevin Carr and Chuck Chrisman.

**1.2 Adoption of Formal Agenda**

Trustee Fife-LaFrenz moved to approve the formal agenda. Trustee Heland seconded. Motion carried.

**2.0 Resolution Ordering Construction of the Track and Soccer Field, setting a Date for Public Hearing Thereon and Taking of Bids Therefor**

President Ash noted that budget and plans for the track and soccer field were reviewed in detail at the October 19, 2021, Board meeting. An area developer will be donating his time and equipment for this project at an estimated contribution of \$226,000. The remaining balance will be for materials, equipment, and grass seed. This will provide space for our soccer and track teams to practice. The track and soccer field will be located in vacant space near Millennium Hall. The soccer program brings 60 to 70 students for male and around 25 female. Track has grown from 5 students last year to 30 this year and is projected to have further growth.

Vice President Carr provided a brief overview of the budget. He noted that the next step is to obtain Board of Trustees approval to Order Construction of the Track and Soccer Field and set a Date for Public Hearing and Taking of Bids. The public hearing to approve bids would be held on November 18, 2021, at 4:30 pm.

Vice President Carr reviewed the estimated cost and the details of available dollars to complete the project. We are requesting the Board approve the plan tonight with a Resolution Ordering Construction of the Track and Soccer Field. Following this Board's approval, we will proceed with sending out Notice to Bidders with a bid due date of Tuesday, November 16, 2021. The Public Hearing to approve the low bid would take place on Thursday, November 18, 2021, in a Special Board Meeting.

Trustee Heland moved to approve the Resolution Ordering Construction of the Track and Soccer Field, setting a Date for Public Hearing Thereon and Taking Bids Therefor Trustee Hillyard seconded. Motion carried on a 5-0 roll call vote.

**3.0 Adjournment**

It was moved by Trustee Fife-LaFrenz and seconded by Trustee Hillyard.

The meeting adjourned at 4:52 p.m.

These minutes have been approved by the Board of Trustees and this is certified to be a true copy.

*Darcy Burdette*

Darcy Burdette, Board Secretary